# hello.





Welcome to Feld & Co.

A luscious warehouse space perfect for intimate celebrations, creative projects, and content creation.

My name is Morgan, and I am the proud owner of this little oasis. Feld & Co was founded in 2018, when an old industrial warehouse was transformed into this whitewashed venue space. I took over the business in 2022, and love that Feld & Co is now a home for Open Hands Creative (My art workshop business).

My vision is to transition Feld & Co into a creative hub for the arts community with a focus on sustainable living. Like everything the journey is long, but step by step I hope to minimise the waste in the event industry by implementing new venue standards + inspiration.

#### Contact us:

Email: admin@feldandco.com

Morgan: 0415 676 127

Address: 6/496 Marmion St, Booragoon, WA

Down an alley way next to Pet Barn Look for the Little Leaf Co sign





75 person capacity. BYO venue. 12am curfew.

### Events.

We host birthdays, engagements, weddings, launch parties, hen's parties, baby showers. You name it, we have had it in our space!

The best thing about having your event at Feld & Co is no additional hire items. Everything is included: tables, chairs, and even glassware! Plus, the space is so beautiful & lush you won't have to organise much extra décor. Your job is made easy when booking with us!

Events are subject to a \$500 bond.

# Workshops.

We like to think of ourselves as the go to venue for creative workshops! We have everything you need. With our concrete floors you don't have to worry too much about mess! The venue has so much natural light, perfect for anything creative.

## Photoshoots.

Photoshoots are our favourite! You can book a session (min 2 hours) in our space and use what ever décor/props you want! Not many venues can offer that! Plants often get featured in many photos!

You can ask to have the space all to yourselves, or Morgan can be pottering around the space and help you change coloured backdrops / source additional props for the shoot.



You can book online or email us for a manual invoice.

## Events.

- \$200 per hour
- Min 4 hour booking
- \$500 bond required
- 20% non-refundable deposit to secure booking
- Full amount + bond to be paid 7 days prior to booking
- Bond sent back on Monday after event

## Workshops.

- \$65 per hour
- Min 3 hour booking (Mon Thurs)
- Min 4 hour booking (Fri Sun)
- 20% non-refundable deposit to secure booking
- Full amount to be paid 7 days prior to booking

## Photoshoots.

- \$65 per hour
- Min 2 hour booking (Mon Thurs)
- Min 3 hour booking (Fri Sun)
- 20% non-refundable deposit to secure booking
- Full amount to be paid 7 days prior to booking

ALL BOOKINGS must include bump in and bump out times.



\*All bookings have an additional \$500 bond on top.

As you would expect Saturdays are popular, often booked out 3 months in advance. We have created a special flat rate hire package for Saturdays. Why is Saturday's a flat rate? If you have ever heard of 'opportunity cost' then you know the answer.

### \$2000 Flat Rate Hire

You get access to the space from:

4pm - 12am (8hrs)

### \$2400 Flat Rate Hire

You get access to the space from:

12pm - 12am (12hrs)

For those that need even more time!

## FAQ's

#### What if I only want to arrive at 5pm and leave at 11pm?

That is fine, you can do that but it will still cost \$2000 as that is our min charge for Saturday's.

#### What if I want an afternoon event on Saturday?

We can definitely make that happen, you can choose any time frame, but our min charge will be \$2000. For example 2pm - 10pm is allowed.

#### What if I can not afford this flat rate price?

If you are working on a budget, we recommend booking your event on a Friday or Sunday. Where you can choose what ever hours you want for a \$200 per hour hire rate. Please note your booking must include bump in and bump out times.



## What is always in the space?

- Aircon / heater
- Plants
- Mobile Bar cart
- 2 toilets including 1 accessibility toilet
- Bluetooth speaker
- Kitchen Facilities: Oven, stove tops, fridges

We then have a wide range of furniture, glassware, crockery + equipment that is complimentary to the hire cost. You can browse through that in a seperate pdf document (Hire Items Photo List), then fill in the forms to let us know what you desire for your event.

## Additional PDF documents:

- Hire Items Photo List
- Hire Items Client FORM
- Floor Plans
- T+C's

Please see our website for these other pdf documents that will help with the planning of your event.

We require these forms filled out and returned to us 7 days prior to your event.

# On The Day.

Arrive at the space at your booking start time.

We will have everything set up and ready for you. We do all the heavy furniture lifting, so you don't have to! We place all the glassware on top of our bar cart, if requested. Therefore, it is important you fill in the forms required + sketch a floor plan.

One of our staff members will be there to greet you when you arrive, we will hang around for an extra 10 mins to make sure you are happy with the set up + ask if you need anything else. We will then run you through some house rules and show you how to lock up.

Then we leave you to enjoy your event!



- 1. Plants do not like alcohol as much as us humans do. Please don't water our plants at all. We have a regular water system and don't want them to be over watered.
- 2. Our plants are not rubbish bins, please don't leave your rubbish in our plants or garden.
- 3. NO GLUETACK ON WALLS
- 4. NO CONFETTI (exception for weddings only, must be compostable confetti)
- 5. DO NOT STACK THE DISHWASHER
- 6. DO NOT TRY AND ACCESS THE LOCKED AREAS

# Cleaning & Lock Up.

\*You must have everything cleaned and locked up by the end of your booking time. Security comes past to check you are out of the space.

# We do most the cleaning for you, we just ask you to respect the space and do these following things:

- Bring all furniture inside. (No furniture must be left outside)
- Sweep the floor. (No food left on floors)
- Clear all rubbish out of venue. (Place in carpark bins)
- Clear all personal property. (No décor, or drinks to be left in venue)
- · Rinse and stack dirty dishes on top of benches. (DO NOT STACK DISHWASHER)
- · Wipe any spilled drinks or food on surfaces

#### Lock up procedure:

- · Check all furniture is inside space
- · Check all lights are turned off
- · Check AC is turned off
- · Please DO NOT turn our fridges off
- Close roller door & slide 2 latches either side across
- Walk out kitchen door = self-locking. Once you close that door you can not get back into the venue.
- If your event is Monday Thursday, please close and padlock the alley way gate when you exit.

Pretty easy right? No key exchange at all!

#### Special note:

We understand when organising events sometimes you hire large items from vendors. If the vendor needs to pick something up from our space the next morning, you NEED to organise this with us prior. We have events on the next day and there will be a specific time frame that vendors are allowed to pick items up.



For events we charge a \$500 bond, due 7 days before your event.

We transfer the \$500 directly back into your bank account the Monday after your event.

We do not charge for glass/crockery breakages under 5. If you have broken more than 5 items, we may charge a small fee to cover our costs.

If you break any of our furniture or damaged the structure of the building a suitable fee will be charged to cover our costs.

If you leave the venue in a disrespectful state, we will have to charge a cleaning fee at our own discretion.

Please carefully read the cleaning and lock up procedures and email us with any confusion.

# Thank you.

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